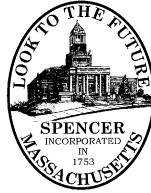


TOWN OF SPENCER, MASSACHUSETTS
OFFICE OF THE
SEWER COMMISSION

FRANCIS X. WHITE, CHAIRMAN
LAWRENCE H. DUFAULT, CLERK
MICHAEL J. MERCADANTE, MEMBER

MARK R. ROBIDOUX, SUPERINTENDENT



3 OLD MEADOW ROAD
SPENCER, MA 01562
TEL. 508-885-7541
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Minutes of Meeting held November 12, 2013

Meeting of the Board of Sewer Commissioners held at the Water Department, 3 Old Meadow Road, Spencer, MA.

Members present: Francis "Frank" X. White
Lawrence "Larry" H. Dufault
Michael "Mike" J. Mercadante

Sewer staff present: Debra Graves, Sr. Clerk

Meeting was called to order at 5:00pm.

1. Read and accepted minutes for October 8, 2013.
2. Signed monthly commitment for Septage Fees.
3. Superintendent Mark Robidoux Reports:
 - Monthly Operations Report
(Reports are on file at the Utilities & Facilities Office)
4. 53 Paxton Rd. – Review nonpayment for sewer. Sewer Commissioners would like to put a lien on the property for unpaid bills.
5. 22 Charron St. – being charge for sewer since 4/1/2013, but the resident have a tight tank not town sewer. Tight tank was pump 10/1/13 and was not charge. Sewer Commissioners would like to put on advisement until next meeting.
6. 27 Church St. – Review late fees. The Sewer Commissioners made a decision not to waive the late fees.
7. 17 Bell St. – Review resident bills. No abate on late fees take under advisement until next meeting. Sewer Commissioners would like to check service card to see if there was any leaks.
8. Town House Court – Had water leak has been repaired looking for adjustment on bill. Sewer Commissioners would like to table this until next meeting. Would like letter sent out under review.
9. Sewer Commissioners review Superintendent Reclassification letter.
10. Flexcon Sewer Sampling - review the email status of the sampling Flexcon sewer discharge, that was required in the September 2013 Modification to the permit.

11. Electric Utility Contract - 1 year contract was signed with Constellation for \$0.0829/kw.
12. Sewer Commissioners reviewed Water bill printing and mailing services. Larry made a motion to request new quotes, seconded by Frank, and in favor, Mike.
13. Sewer Commissioners to reject all general bids for the 2013 WWTP & Meadow Road Pump Station Capital Improvement Project received on October 17, 2013, because the total based bid for all general bidders was significantly higher than the budget for the project. Larry motion to reject bid, seconded by Mike, and in favor, Frank.
14. Rebid 2013 WWTP and Meadow Road Pump Station Capital Improvement Project Equipment proposed to be sole sourced. Sewer Commissioners have question on the sole sourced. Need to meet with Wright-Pierce before signing sole sourced agreement.

Public Meeting Adjourned at 6:50pm, motion by Mike, seconded by Frank, and in favor, Larry.